



**CITY OF SOUTH PASADENA  
PARKS AND RECREATION COMMISSION  
AGENDA**

**Council Chamber  
1424 Mission Street, South Pasadena, CA 91030  
January 10, 2022 at 6:30 p.m.**

*South Pasadena Parks and Recreation Commission Statement of Civility*

*As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference. Pursuant to such Executive Order, the City Council may participate remotely and not be physically present in the City Council Chambers. Until further notice and as such Executive Orders remain in effect, the City Council may also allow public participation to continue via live public comment conducted over ZOOM.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Committee Members will be participating remotely and will not be physically present in the Council Chambers.

To maximize public safety while maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

**South Pasadena Parks and Recreation Commission  
Zoom Meeting Information  
Meeting ID: 833 3495 8907  
Passcode: 759938**

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:  
<https://us06web.zoom.us/j/88381468835?pwd=U3cra1RMOTZ2emUraEZmVENyZTVrUT09>  
or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted.

For additional Zoom assistance with telephone audio, you may find your local number at:  
<https://us06web.zoom.us/u/kCumxKfiT>

**PUBLIC COMMENTS**

The Parks and Recreation Commission welcome public input. If you would like to comment on an agenda item, or make a general public comment, members of the public may submit public comments in writing for Parks and Recreation Commission consideration by emailing comments or questions to [spautsch@southpasadenaca.gov](mailto:spautsch@southpasadenaca.gov) by 12:30 p.m. on Monday, January 10, 2022, to ensure adequate time to compile and post. Please provide: 1) your name, and 2) agenda item for the comments/questions. All comments/questions will be distributed to the Committee for consideration and will also be posted on the City's website prior to the meeting.

Pursuant to state law, the Parks and Recreation Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Parks and Recreation Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**CALL TO ORDER:** Kristine Kwong, Chair

**ROLL CALL:** Kristine Kwong, Chair  
Victoria Rocha, Vice-Chair  
Dollie Chapman  
Karen Tamis  
Alberto Ocon

**COUNCIL LIAISONS:** Jack Donovan, Council Member

**STAFF PRESENT:** Sheila Pautsch, Community Services Director  
Israel Suarez, Management Analyst  
Melissa Snyder, Community Services Supervisor

**PUBLIC COMMENT AND SUGGESTIONS****1. Public Comment – General****COMMUNICATIONS****2. City Council Liaison Communications****3. Commissioner Communications****4. Staff Liaison Communications****ACTION/DISCUSSION**

**5. Approval of the September 13, 2021, Meeting Minutes****Recommendation**

It is recommended that the Commission review and approve the September 13, 2021, Meeting Minutes.

**6. Approval of the Community Services Policies and Procedures.****Recommendation**

It is recommended that the Commission review and approve the Community Services Department Policies and Procedures.

**7. Approval of Spring Field Permits.****Recommendation**

It is recommended that the Commission approve Spring Field Permits.

**ADJOURNMENT****FUTURE PARKS AND RECREATION COMMISSION MEETINGS**

FEBRUARY 14, 2022	6:30 P.M.
MARCH 14, 2022	6:30 P.M.
APRIL 11, 2022	6:30 P.M.

**PUBLIC ACCESS TO AGENDA DOCUMENTS**

The complete agenda packet may be viewed on the City's website at:

<https://www.southpasadenaca.gov/government/boards-commissions>

Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City's YouTube Channel no later than the next business day after the meeting.

The City's YouTube Channel may be accessed at:

[https://www.youtube.com/channel/UCnR169ohzi1AIewD\\_6sfwDA/featured](https://www.youtube.com/channel/UCnR169ohzi1AIewD_6sfwDA/featured)

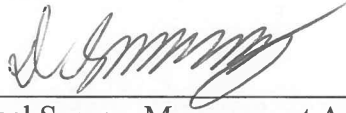
**ACCOMMODATIONS**

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division via e-mail at [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov) or by calling (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

1/7/2022

Date



Israel Suarez, Management Analyst